



CLUBHOUSE

Creswell School District
Transportation Services
998 W. A Street
Creswell, OR 97426
541-895-6009

Grades K-12 School Bus Rider Registration Form

Please complete one form for each student.

Requested Service: To and From School To School Only From School Only

Student Information (Please print.):

Student Name: _____ Student ID: _____
(Ask student for ID#. Leave blank if unknown)

School Attending: _____ Grade: _____

Primary Residence: _____
(This is where the student lives. Please use the full address.)

Alternate Address Information (for example: daycare, relative, etc.):
Complete this section only if you would like to use an address, other than the primary residence listed above, for determining your student's permanent pick-up and/or drop-off location for the school year.

Alternate Pick-up Address: _____
(Please use the full address.)

Alternate Drop-off Address: _____
(Please use the full address.)

By signing this form, you are confirming that you are requesting the specified bus service for your listed student, that you have read the rules governing student conduct on the school bus, that you have gone over the rules with your student, and that you and your student understand that riding the bus is a privilege.

Requested Start Date for Bus Service: _____

Parent/Guardian Name (please print): _____

Parent/Guardian Signature: _____ Date: _____

Phone number(s) of where you can be reached for questions: _____

Email address (optional): _____

TRANSPORTATION OFFICE USE ONLY

Pick-up Address Status

- Eligible
- Not Eligible
 - Within walking distance
 - Outside neighborhood school attendance area
 - Outside district attendance area

Drop-off Address Status

- Eligible
- Not Eligible
 - Within walking distance
 - Outside neighborhood school attendance area
 - Outside district attendance area

Loc P/U: _____ Stop Time P/U: _____ Route P/U: _____

Loc D/O: _____ Stop Time D/O: _____ Route D/O: _____

School Bus Rider Information

Eligible Bus Riders

In accordance with Board Policy EEA elementary students (grades K-5) who live more than one mile from school are eligible for school bus transportation. Secondary students (grades 6-12) who live more than one and one-half miles from school are eligible for school bus transportation.

Bus Stop Assignment

Each eligible bus rider may be assigned a school bus stop for both pickup and drop off. The two stops could be at different locations.

Alternate Address for Pickup / Drop Off (daycare, relative, work, etc.)

Your student may be served at an alternate pickup and/or drop off address if:

1. Your student's primary residence is eligible for transportation, **AND**
2. The alternate address is in an area eligible for school bus transportation.

If both of these conditions are **not** true, your student may still be eligible for the requested service at the alternative address depending on available seating on the bus serving the alternative location. Your student must have the same transportation schedule and bus stop location each day of the week.

Rules for Riding the School Bus

Riding the school bus is a privilege. Riders must follow all the rules described in district policy EEACC, *Student Conduct on School Buses*. This policy is available at your student's school or on the Internet at

<http://policy.osba.org/creswell/E/EEACC%20D1.PDF>.

Additional Transportation Information

1. Only authorized riders may ride the bus. Authorized riders may not invite others to ride the bus with them.
2. If there are students who want to ride the bus, are eligible, and not registered for transportation services, a registration form will be sent home with the student. Once the registration form has been returned and approved by Transportation staff, the student will then be permitted to ride the bus.

Eligibility Questions

If you are not sure if your student is eligible for transportation services, there are several ways you can find out:

1. Fill out the attached form and return it to your student's school. Or, fill out the online version of this form. *link* The form will be reviewed by Transportation Services staff and they will contact you.
2. You can call Transportation Services at (541) 895-6009, or email shanson@creswell.k12.or.us

Submitting your School Bus Rider Registration Form

Forms can be returned to your student's school office or emailed to shanson@creswell.k12.or.us.

***CLUBHOUSE PARENTS** - Sarah Hanson, Creswell School District Transportation Supervisor, assured me she will work with parents having alternative schedules so their child(ren) may attend Clubhouse. If there are any issues with your transportation request, please call Sarah at (541) 895-6009. This form may be returned to Clubhouse or emailed to Sarah at shanson@creswell.k12.or.us. PLEASE DO NOT TURN IN TO THE SCHOOL OFFICE AS THIS FORM MAY GET MISPLACED.