

CRESWELL CLUBHOUSE WORK STUDY OPPORTUNITY

PROGRAM LEADER

Students who come to work at Creswell Clubhouse have a great opportunity to get hands on experience working with children in a rewarding and flexible environment. Spend two or three afternoons per week (IE. M/W/F or T/TH between the hours of 2pm and 6pm) sharing your talents at clubhouse while you gain practical skills and experience working in an educational environment with children.

How to apply:

- ◆ Complete the Application, including two references.
- ◆ Schedule an interview for possible employment.
- ◆ Complete the Criminal History Background Check and training if hired.

Organization

The Creswell Clubhouse was developed to provide Creslane Elementary students with a safe and healthy place to practice reading, receive homework help, utilize computer resources and participate in educationally enriching activities. The Clubhouse strives to build a stronger physical, intellectual and emotional support system for students while fostering responsible choice making. We offer after school and summer programming while working closely with Creslane Elementary to ensure students have a positive experience. The program is supported by community donations, low parent fees, fundraisers and business sponsorships. The position focus is somewhat flexible and can be designed to meet the needs of the student. The schedule, however, is not flexible. You must be available at least two afternoons per week and have reliable transportation.

Desired Qualifications

Strong interest in working with children.

Commitment to the program, your shifts and being reliable and consistent for the children.

Coursework in Education and/or Family and Human Services or related training and/or experience a plus.

Previous experience working with children/youth a plus.

Ability to create comfortable, safe and nurturing environment.

Must have reliable transportation-Creswell is a 15 minute drive (South on I5) from UO.

Position description

Be a positive role model.

Inspire, lead and motivate young people.

Help regulate classroom environment and assist in the classroom behavior support system.

Assist children with homework.

Share your talents leading enrichment clubs and activities.

Be reliable, dedicated and consistent.

Hang-out and have fun!

Additional information

Location : Creswell, OR

Position starts : September 2018

Hours : 5-10 hours per week

of openings : 6

Salary range : \$11.00 per hour - work study

Duration : Ongoing

Contact information

Laura C. Rariden
Creswell Clubhouse
996 West A Street
Creswell, OR
97426

E-mail : creswellclubhouse@gmail.com

Primary Phone : (541) 852-6034

Website: www.creswellclubhouse.org

Creswell Clubhouse does not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. We are committed to providing an inclusive and welcoming environment for all members of our staff, students, parents and volunteers.

Creswell Clubhouse is an equal opportunity employer. We will not discriminate against any employee or job applicant on the bases of race, color, gender, national origin, age, religion, creed, disability, veteran's status, sexual orientation, gender identity or gender expression.



WORK STUDY/INTERNSHIP APPLICATION
CRESWELL CLUBHOUSE
PROGRAM LEADER

Please return application to:
Laura Rariden, Executive Director at
lrariden@gmail.com

Name _____

Address _____

City _____ Zip _____

Home phone _____ Work/Cell

phone _____

Email address _____ Date of Birth _____

Major: _____ Anticipated Graduation Date: _____

Please answer the following questions:

Please describe your educational and career goals.

Explain previous volunteer/intern/work experiences which support your work with children.

What strengths do you bring to working with children between the ages of 5-11?

List previous employers, position, description and contact information.

Is there anything else you would like to tell us about yourself? Do you have any hobbies or interests that you might be able to share with children (IE. Gymnastics, Choir, Sports, ect.)?

Do you speak another language? _____

Level: _____

(ex: beginner, intermediate, bilingual)

Please give two references we may contact, other than relatives.

1. Name: _____

Daytime Phone: _____

Relationship to you: _____

2. Name: _____

Daytime Phone: _____

Relationship to you: _____

Emergency contact during your work hours:

Emergency Contact Phone number:

Date you are available to begin working (We need a few students who can start September 5, 2018):

Days you are available to work (during first term of employment): IE. M/W/F or T/Th or M-F



Yes, I have been approved for work study through UO financial aid department for the 2018/2019 school year.

Date: _____ Signature: _____
